



2023 INDI GRANT APPLICATION GUIDELINES

Purpose:

The Indianapolis Neighborhood Housing Partnership (INHP) is accepting applications from eligible nonprofits seeking funding to support affordable housing development and preservation. The submission of an application does not guarantee funding, but only serves as a notice to INHP that the nonprofit desires to be considered.

The goal of the INDI Grant Program is to substantially increase the number of affordable housing units in Marion County by providing operating capital to organizations that are leading affordable housing projects including homeownership, significant owner-occupied repairs, and rental projects. Funding is NOT for subsidy for a project.

INHP will consider a two-year commitment of funds, subject to funding availability, if the applicant makes the case that, by doing so, the affordable housing supply is substantially impacted. Applicants must indicate the desire to be considered for a two-year commitment.

INHP's Statement on Diversity, Equity, and Inclusion:

INHP has always been committed to, and successful in, creating stable and affordable housing opportunities for families earning low or moderate incomes in neighborhoods throughout Marion County. Its efforts have been advanced alongside those of the City, United Way, and others working to promote inclusive and equitable economic opportunity and growth for the people we serve, specifically those that are predominantly underserved. INHP commits to using its resources, knowledge, partnerships, and programs to support inclusive strategies that are aligned with its mission and vision.

INHP will engage residents of all groups regardless of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender, gender identity and/or expression (including a transgender identity), sexual orientation, military or veteran status, genetic information, or any other characteristic protected under applicable federal, state, or local law.

Eligibility Criteria:

Eligible nonprofits meeting the following criteria may apply:

- Must be a 501(c)(3) in good standing with the Secretary of State; and,
- Must have a current independent financial audit (an audit should be available for any fiscal year ended greater than six months ago); and,
- Demonstrated history of, or specific verifiable plans for, affordable housing activities; and,
- Funded activities must occur in Marion County.
- If you are an affiliate of a for-profit company or government agency and interested in applying, please contact staff so we can confirm eligibility prior to submission.

Staff Contacts:

Morgan Hoover
Vice President, Philanthropy and Marketing
317-610-4670
mhoover@inhp.org

Laura Cochran
Senior Philanthropic Gift Advisor
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Timeline:

July 21, 2022	Funding Application Available
August 30, 2022	Application Submission Deadline- 5:00 p.m. local time
Sept./Oct./Nov. 2022	Application Review Period/Including Interview
December 21, 2022	Award Announcements to Applicants
January 6, 2023	Grant Agreements Distributed
January 12, 2023	Public Press Release

Submission Requirements:

The INDI Grant Application package should be assembled in the following order:

Section 1: Executive Summary

Section 2: Application Narrative

- A. INDI Application Narrative - Word Document not to exceed 15 pages

Section 3: List of Required Attachments (for each co-applicant if application is a partnership)

- A. Sources and Uses Worksheet
- B. Current Roster of Board of Directors and Officers
- C. Current Independent Audit Report and Management Letter
- D. Neighborhood Plan that supports your proposed affordable housing activities (if adopted in the last 12 months)
- E. Memorandums of Understanding supporting affordable housing development identified in the narrative
- F. 501(c)(3) Determination Letter

Section 4: Financials

- G. Financials – Current Organizational Budget
- H. Financials – Year to Date Balance Sheet
- I. Financials – Year to Date Statement of Activities through June 30, 2022

Submission Instructions:

Submit six (6) unbound copies of Sections 1-3 and one (1) unbound copy of Section 4 to INHP and provide a flash drive (USB) device with your completed electronic application. Applications must be received at the following address by August 30, 2022, by 5:00 p.m.

Indianapolis Neighborhood Housing Partnership (INHP)
 Attn: Laura Cochran
 Senior Philanthropic Gift Advisor
 3550 N. Washington Blvd.
 Indianapolis, IN 46205

Incomplete or late applications will NOT be reviewed or scored.



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Scoring:

Applications will be scored on the following criteria:

- Community Need and Diversity, Equity and Inclusion
 - Clearly identified neighborhood demographics, challenges, and opportunities supported by research and SAVI data (IndyVitals, Community Profiles, Community Assessment Tool, etc.)
 - Statement of your commitment to Diversity, Equity and Inclusion (DEI), description of your aspirational DEI goals, description of your tactics and strategies for achieving your DEI goals, and a description of how your DEI statement of commitment, aspirational goals and tactics and strategies will support INHP's Statement on Diversity, Equity and Inclusion. (see INHP's Statement on Diversity, Equity, and Inclusion above)
- Impact
 - Clearly defined, obtainable affordable housing production and repair goals tied to the organization's strategic plan, neighborhood plan, and/or quality of life plan
 - Demonstrated history of affordable housing development or preservation
 - Summary of project in planning, in process and expected to be completed
- Leverage
 - Organization has secured grant funds or other capital sources to subsidize the development or preservation of affordable housing.
- Partnership
 - Clearly defined partnerships that increase capacity
 - Clearly articulated connection to broader community development initiatives.
- Organizational Review
 - Financial strength of the organization to meet the goals within this application
 - Has the organization successfully met past production goals?
 - Have past reports been submitted on time?

Awards:

To ensure grant funding is in alignment with INHP's mission, INHP may develop and modify criteria, in its sole discretion, to evaluate different proposals. Moreover, the size, timing, terms, and conditions of each grant award will be determined by INHP, in its sole discretion, to further the overall purpose of the INDI program. INHP in its sole discretion reserves the right to approve, decline, or seek modifications to any or all proposals. With respect to any awards made by INHP, there should be no expectation that additional funding will be offered beyond the timeline included in the grant agreement. Moreover, each successful applicant will be required to enter into a grant agreement with INHP, which agreement will provide that all grant funding is subject to the grantee's fulfillment of its obligations under the grant agreement to INHP's satisfaction.

All awards are subject to the availability of funds, final approval of the INHP Program Committee, and the INHP Board of Directors.

Reporting Requirements:

INHP requires an interim report to be submitted in July 2023 and final report in January 2024. Other reports may be required as determined by INHP.